

TRAFFORD COUNCIL

Report to: Health & Well-Being Board
Date: 1st December 2015
Report for: Information/Action
Report of: Kerry Purnell, Head of Communities & Partnerships,
Trafford Council

Report Title

New Terms of Reference for the HWBB and its place within the new Trafford Partnership structures

Purpose and Summary

This report outlines recommendations made by the Governance Task group which met to consider the new Trafford Partnership structures adopted by the Trafford Partnership Executive. It also presents revised Terms of Reference and membership for the HWBB for consideration/amendment and recommendation that they be taken to the Trafford Council meeting for adoption in January 2016.

Recommendation(s)

The HWBB notes the contents of this report and, subject to Trafford Council approval (where applicable):

- Agrees the recommendations made by the Governance Task Group
- Agrees the revised Terms of Reference and membership for the HWBB (subject to approval by Trafford Council in January 2016)
- Agrees to move HWBB meetings in line with the new quarterly arrangements adopted by the Trafford Partnership beginning on 22/1/16

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1 Recommendations from the last HWBB meeting

- 1.1 At the HWBB meeting on 22nd September feedback was provided by the Third Sector representative and the Health Watch representative that the proposed structures needed to be clearer about the role of the Third Sector at a strategic level and about how communities are represented as well as how the new structures can be made more 'public-facing'.
- 1.2 As a result the communities chart (Appendix D) was drafted to emphasize what sits within the grey shaded box in the middle of the strategic chart, e.g community and neighbourhood structures, assets and projects, and to clarify links between communities, Localities and the SCB.
- 1.3 In addition a strategic Third Sector Forum has been added as a place where the key Third Sector organisations in Trafford can come together to share best practice, access support

to develop their role as infrastructure providers and maximise opportunities for collaboration.

- 1.4 The HWBB requested a small governance task and finish meeting be held to look at the new Trafford Partnership structures and revise the purpose, TOR's and membership of the HWBB.

2 Recommendations from the HWBB Governance task group

- 2.1 This meeting took place on Friday 13th November and the following observations and recommendations were agreed to be presented to the HWBB:

- The new Joint Commissioning Board will be directly accountable to the GM Commissioning Board but its work needs to be sighted by the HWBB so that commissioning is informed by the JSNAA and health and wellbeing priorities.
- Equally delivery against the Trafford (Locality) Plan will be accountable to the Trafford and the GM Joint Commissioning Boards but the HWBB and the Trafford Partnership Executive need to have oversight as the Plan is so cross cutting.
- The Joint Commissioning Board will have a number of sub-groups of which Children, Families and Young People, and Mental Health are 2 agreed so far. Others are to be proposed and developed and will form part of the TP structures and report into the Joint Commissioning Board.
- The role of the HWBB moving forward needs to be more strategic. It does not have a commissioning function but, through a positive relationship with the Joint Commissioning Board, should help shape strategic commissioning decisions and those concerning structural reform in Health and Social Care, as well as providing oversight and reassurance to delivery against its own key priorities. Such influence will make it a more attractive forum for Chief Executive officers from health care providers to attend alongside other key strategic partners.
- The HWB Delivery Board be disbanded.
- The HWBB should set a number of key priorities (5-10) based on those in the Trafford (Locality) Plan, the CAMHs strategy and relevant data such as the JSNAA, the indices of Multiple Deprivation and Public Health profiles, as well as reflecting GM agendas emerging from the GM Joint Commissioning and GM Early Intervention and Prevention Boards.
- The HWBB will ensure delivery against these priorities either through Task and Finish (service reform) project groups or by delegating the priority to a relevant thematic partnership.
- A Performance dashboard should be put in place with a single performance and exception report brought to each quarterly meeting. Written reports at relevant intervals will be received from the thematic partnerships, Safeguarding Boards and project groups.
- There is merit in the Safeguarding Boards, Safer Partnership and Sports and Physical Activity Partnership having a place on the HWBB so that the HWBB is sighted on broader issues affecting the health and wellbeing of Trafford residents and the partnerships themselves have a broader understanding of strategic issues affecting the borough.

3 Decisions taken by the Trafford Partnership Executive 19/11/15

- 3.1 The Executive adopted the final version of the 3 structure charts shown in the appendices.

- 3.2 The Executive agreed the new arrangements for the Partnership will go live from the beginning of the new year, agreed the 4 whole day dates for 2014 and discussed potential themes to focus on.
- 3.3 The Executive empowered the HWBB, the Growth Board, the Strong Communities Board and all thematic partnerships to revise and adopt new TORs and membership as appropriate.
- 3.4 After the simultaneous meetings of the 3 strategic Boards each will be able to share key messages with the other Boards.

4 Trafford Partnership dates 2016

Friday 22nd January 2016

Friday 15th April 2016

Friday 15th July 2016

Friday 21st October 2016

- 4.1 The HWBB will meet between 10 am and noon at the same time as the Growth Board and the Strong Communities Board.
- 4.2 A networking session will be held over lunch between noon and 2pm where the 3 boards can share key messages
- 4.3 The proposed theme for the January 2016 networking session is the 'renaissance of the Trafford Partnership'

5 HWBB Terms of Reference

- 5.1 'Locally Agreed Functions' for the Board have been included to reflect the recommendations made in section 2 above.
- 5.2 Membership has been amended to offer places on the Board for the Independent Safeguarding Chairs and the Chair of the Sports and Physical Activity Partnership. GMP remain on the Board in their capacity as Chair of the Safer Trafford Partnership.
- 5.3 Consideration should be given about named substitutes being agreed to ensure consistency of attendance and representation.

6 Recommendations

- 6.1 The HWBB notes the contents of this report and, subject to Trafford Council approval (where applicable):
- Agrees the recommendations made by the Governance Task Group
 - Agrees the revised Terms of Reference and membership for the HWBB and recommends them to the Trafford Council Executive for adoption.
 - Agrees to move HWBB meetings in line with the new quarterly arrangements adopted by the Trafford Partnership beginning on 22/1/16

Appendices:

A TOR and Membership of Health and Well Being Board

B TP Strategic Structure Chart

C TP Structure Chart with service reform projects
D TP Structure Chart with Communities

Background Papers

TP Executive reports on the TP review (March, June, Sept, November 2015)

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